

## Environmental Management System ISO 14001

SOL is an ISO 14001 Environmental Management Systems accredited Company and in accordance with those systems has adopted the following procedures.

- ❖ A designated a member of staff has been appointed as the Environmental Manager and a deputy nominated.
- ❖ The Company has appointed an Environmental Committee who will meet quarterly to discuss the system and monitor/address any problems. These meetings will be minuted and will consist of the Environmental Manager, M.D., Commercial Manager, D & B Director, Housing Director and Contracts Director.
- ❖ The Company will ensure all relevant staff are aware of the Environmental Policy and the Environmental Management System.
- ❖ To Increase environmental awareness in the organisation's supply chain - mailshot our clients, suppliers, sub-contractors informing them of our ISO 14001 Certification and enclosing a copy of our certificate/environmental policy.
- ❖ To Increase the environmental awareness of our approved sub-contractors and suppliers - inform them that when assessing suppliers and sub-contractors for suitability of inclusion on our approved lists that due attention will be paid as to whether they are ISO 9001 and ISO 14001 registered.
- ❖ Provide Environmental training for staff, particularly those whose work has a significant effect on the environment, e.g. site staff.
- ❖ Initiate environmental assessments for each site.

At the Contract Commencement Meeting identify any particular characteristics of each contract that could have an effect on the environment, e.g. contaminated ground and its proposed treatment/disposal, control of noise, dust, mud, segregation of waste, protection of nearby watercourses etc.

Complete an environmental assessment sheet for each item including the proposed method of control and name who is to supervise its implementation.

- ❖ Ensure assessments are being actioned and their effectiveness reviewed at monthly team meetings.
- ❖ At the 'end of contracts meeting' - discuss whether our environmental objectives were achieved; note any shortcomings for future consideration.

- ❖ Keep the Environmental Manager informed of any non-conformances to the policy and register these together with the corrective action taken.
- ❖ Set overall environmental targets, arising from the environmental policy, that we wish to achieve and quantify where practical, e.g. we wish to ensure that 75% of our waste is segregated by the end of ..... to minimise the production of mixed waste.
- ❖ Conduct regular audits of the system (2 No. per year internally, 1 No. per year external assessment)

Communicate the results to the Environmental Management Committee.

- ❖ Give regard to prevention and mitigation of all forms of pollution, recycling of materials, waste management, sourcing of materials from sustainable or renewable resources, support for environmental protection - both through our own activities and those of our suppliers and sub-contractors.